

MADISON AVERHART

| maverhart@jefcoed.com |

PROFILE

- Thorough academic knowledge and understanding of biological and scientific concepts
- Extensive technical, entrepreneurial, sales, customer relations, community service, and athletic experience
- Strong interpersonal and customer service skills - Excellent organizational and planning abilities
- Exemplary leadership and management skills - Strong technical and administrative abilities
- Responsible – Creative – Team player - Adaptable – Organized - Determined – Resourceful – Quick learner

EDUCATION

University of Montevallo | Montevallo, Alabama | December 2022

- Bachelor of Science Degree in Biology - Bessie Gardener Scholarship - Algernon Sydney Sullivan
- Coursework: Biology, Chemistry, Physics, Mathematics
- I Am Second (President) - Falcon Poets (Co-Founder) - Great Start Peer Mentor - M.A.D.E Ambassador
- Community Service: Fairfield Community Clean-Up Day, Organic Community Garden Clean-Up, Ebenezer Swamp Clean-Up, Birmingham Parks & Recreation

Pelham High School | Pelham, Alabama | May 2017

- High School Diploma - Varsity Girls Basketball - Scholastic Art and Writing Gold Key (Poetry)
- Summer Athletics (AAU Basketball)
- Community Service: Jefferson County Committee for Economic Opportunities

EXPERIENCE

Biology Teacher | Hueytown High School | Hueytown, Alabama | August 2023 – May 2024

- Planned and organized science curriculum - Facilitated classroom discussions and other activities
- Practiced classroom management skills - Utilized effective instructional and interpersonal skills
- Assistant Coach – girls basketball team (extracurricular activities)

SPED Paraprofessional | Midfield High School | Midfield, Alabama | March 2023 – May 2023

- Assisted students with special needs under direction of teacher
- Assisted in helping with Autism campaign
- Facilitated classroom discussions and other activities

Substitute Teacher | Jefferson and Shelby County Schools | Alabama | November 2021 – March 2023

- Performed classroom teaching functions for science classes
- Planned and organized curriculum - Facilitated classroom discussions and other activities
- Practiced classroom management skills - Utilized effective instructional and interpersonal skills

Business Owner | Blazed Minds Incorporated | Fairfield, Alabama | September 2020 - Present

- Managed overall business operations - Utilized effective managerial and administrative skills
- Coordinated marketing and promotional functions - Designed website

Office Assistant | Solution Center | Montevallo, Alabama | August 2020 – December 2022

- Provided comprehensive support and assistance with technology issues - Installed software updates
- Assisted clients with a variety of computer-related problems - Utilized computer in the performance of tasks
- Utilized effective technical, administrative, interpersonal, and problem-solving skills

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Camp Counselor | McWane Science Center | Birmingham, Alabama | June 2021 – August 2021

- Provided daily supervision of campers
- Lead activities - Assisted educators with programs and camp logistics
- Assisted informal public presentations, demonstrations, and exhibit interpretation

Sales Associate | Jawanda's Sweet Potato Pies | Hoover, Alabama | July 2020 – February 2023

- Interacted with the public - Provided effective customer service - Addressed customer needs
- Processed and expedited customer orders - Operated cash register

Head Coach | Youth Basketball | Pelham, Alabama | November 2019 – February 2020

- Provided leadership, coaching, and instruction - Offered guidance, encouragement, and motivation
- Conducted practice drills - Facilitated skills development sessions - Organized practice schedule

Sales Representative | Vector Marketing (Cutco) | Birmingham, Alabama | May 2019 – August 2019

- Performed direct, outside, commissioned-based sales functions - Identified and qualified customer needs
- Developed sales strategies - Negotiated and closed sales - Generated sales through phone calls with clients
- Scheduled client appointments - Conducted product demonstrations
- Utilized effective persuasive selling techniques

Sales Associate | Ross Dress for Less | Alabaster, Alabama | May 2019 – August 2019

- Interacted with the public - Provided effective customer service - Addressed customer needs
- Processed and expedited customer orders - Operated cash register

AmeriCorps/Vista Member | City of Birmingham Parks & Recreation | Birmingham, Alabama | June 2018 – August 2018

- Provided leadership, coaching, and instruction - Offered guidance, encouragement, and motivation
- Served as a mentor - Conducted practice drills - Facilitated skills development sessions

Office Assistant | Career Development Center | Montevallo, Alabama | September 2017 – May 2020

- Interacted with the public - Provided effective customer service - Addressed customer needs
- Answered questions and disseminated information - Scheduled appointments
- Managed client files and information

Assistant Coach | Team Storm | Shelby County | May 2017 – May 2020

- Provided leadership, coaching, and instruction - Offered guidance, encouragement, and motivation
- Conducted practice drills - Facilitated skills development sessions
- Served as a positive role model and mentor – offered perspective as a former player